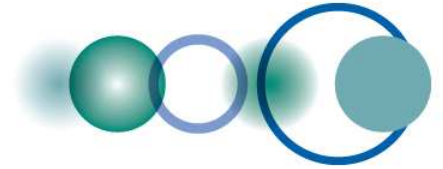


UIC Work Plan Analysis Discussion

15 November, 2009

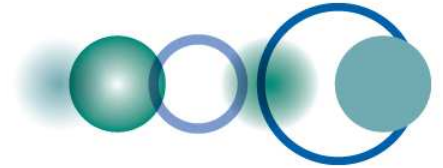
Ellsworth LeDrew, IEEE, Univ. Waterloo
Kathy Fontaine, NASA
Lawrence Friedl, NASA





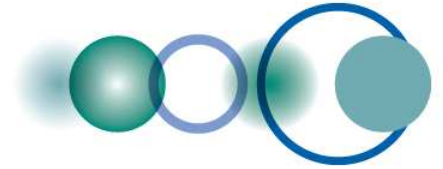
Melbourne Minutes: Work Plan Analysis

1. GEO's Work Plan has 42 overarching tasks, which include 114 subtasks. K. Fontaine and L. Friedl reviewed all these task sheets to identify user engagement aspects, consider the roles the UIC might play in these activities, and judge the overall interest of tasks to the UIC.



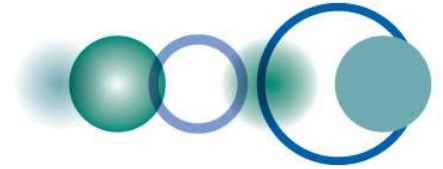
Major Findings

- The UIC is engaged at an appropriate level for most of the tasks it is currently engaged with, but should be engaged with more.
- There is an **apparent lack of understanding** of user engagement expressed by the tasks sheets.
- There are **numerous opportunities** for the UIC to become significantly engaged in tasks. This includes 20 tasks the UIC is not currently involved with, but that are of absolute interest to the UIC. The UIC has recently become involved in two of those.
- **The UIC needs to support task teams** to understand and develop the user engagement aspects.
- Overall: There is **significant need within GEO regarding user engagement**, and significant opportunities for the UIC to support GEO task teams.



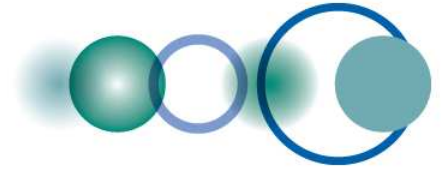
Discussion

- Herbert Haubold is coordinating the European Global Monitoring for Environment and Security (GMES) network of users (GNU). **The GNU is working to transfer user engagement practices among GMES projects.** Most of the results were extracted from workshops with users, and many outcomes of the GMES work are likely very relevant to GEO.
- Roger Dargaville said that the **Carbon CoP does not have good end user contacts** nor a good strategy for how to connect the results of its work with end users.
- Ellsworth LeDrew suggested that the UIC include in its report to the GEO plenary the need to improve the user awareness of other groups within GEO.
- A suggestion was made that CoPs might be appropriate groups to follow up on some of the recommendations. **The UIC co-chairs could work with CoPs and GMES to help plan that workshop.**



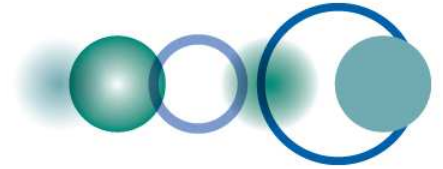
Discussion

- Task leads who provided good user engagement descriptions on the task sheets could possibly be tapped to **serve as mentors for others**. If they agree, the UIC could distribute their names.
- Gary Foley urged that the UIC identify and incorporate into its Activity Plan specific actions to follow up on these recommendations. These actions could include contacting task leads to assess their needs and interests regarding user engagement and determining whether there are upcoming workshops where the UIC could present on user engagement.
- **This is the purpose of this discussion**



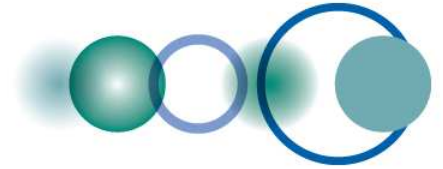
Recommendations

- *The UIC should **identify specific tasks** in which it wants to engage*
- *The UIC should **develop materials** on user engagement.*
- *The UIC should utilize its User Type Analysis to support task teams **understand, design, and implement user engagement approaches.***



Recommendations

- *The UIC should conduct a **membership analysis** to assess skills and resources needed to support and enhance user engagement in the GEO tasks*
- *The UIC should develop **methods to track and report on progress in the tasks' user engagement.***



Issues

- How can we provide support to tasks?
- What can the role of UIC be in user support
 - Track and monitor
 - Provide Information – understanding of user role
 - Provide Direction – help develop user role
 - Engagement – participate in user role
- What are high priority tasks for first phase?
- Do we have the UIC volunteers to do the work?